

**ZAMORA FIRE PROTECTION DISTRICT**  
**Board of Commissioners Meeting Minutes For:**

Wednesday, April 20, 2022, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Cathy Briggs, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);  
Guest(s): Chase Covington, Travis Teague, Alan Isaacson, Steve Wood, Brenda Eldredge

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

**1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)**

- DSLCL contacted Jessica Melton regarding the unsafe slope of a ramp their contractor installed. After submitting photos of the ramp, they agreed it's an excessive slope and would contact their contractor to remove the raised asphalt pad, level and smooth the area. The contractor will be contacting DSLCL for scheduling.
- A Memorial service will be held at the Town Hall on May 7<sup>th</sup>

**2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)**

Chief Covington Reports:

- ZFD volunteers retrieved the new truck. Requesting reimbursement for travel expenses & provided invoice and receipts in the amount of 2,818.04. Board review and signed.
- Warranty binder was provided by Blanchat. Needs completion
- Title for new truck. Board requests DSLCL to contact County offices for proper procedure of Title and CA exempt plates.
- A bill from Pro-Tech spray service for spraying of Firehouse and Town Hall is on the way.
- Sale of the 1978 truck. A for sale sign with truck information will be displayed, requesting written offer, and bids given to the post office. Travis will work on this. Board says if this process does not work, they can try selling through Richie Bros.
- New training vehicle offloaded this evening in the back lot.
- Cascade had a trade show recently. Travis provides a current catalog of products that ZFD would potentially like to purchase from in the future. Cascade representative shared that during this time there will be no gear available due to lack of material.
- ZFD volunteers created an informal committee for aid in submitting forms to Yoche Dehe.

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- No updates on the well grant, he plans on contacting Elisa Sabatini for more information.
- He submitted the "end of grant cycle" review to California Fire Foundation
- Cannabis tax award was received, and order has been placed for the supplies.
- ZFD recently held a life flight training with "REACH" and plan on scheduling another training soon as it was cut short.

**3. Discuss and possibly act on GSRMA Annual Report with Steve Wood.**

- GSRMA have begun meeting with their members in person to review information and share available programs. Ms. Eldredge, Senior Workers' Comp Claims Examiner, presented Medcor, a 24/7 Injury triage and reporting service with registered Nursing staff. Members can contact claims assistant, Tracy Crosby, to get set up with a Medcor triage service login. Mr. Wood, Risk Control Advisor, briefly reviewed ZFPD's membership with GSRMA and overview of current fleet of vehicles. Mr. Wood presented background information on Golden State Risk Management Authority, course offerings, award programs & training available with membership.

After presenting their information, Ms. Eldredge and Mr. Wood left the meeting.

**4. Board Meeting Minute Approval: March 16, 2022**

Commissioner Cathy Briggs motions to approve meeting minutes as written.

Second Commissioner Dave Keller

AYES: 4 (Doug Lewey, Chris Long, Cathy Briggs, Dave Keller); NOES: 0; ABSTAIN: 0;


ABSENT: 1 (Richard Covington); *Motion Passed*

**5. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.**

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:55PM by order of Commissioner/Board Chair.

  
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Doug Lewey, Commissioner/Board Chair

  
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Lacy Covington, District Secretary