

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, March 18, 2020 at 7:00 PM, Zamora Fire Station

Attendees: Commissioner Chris Long, Commissioner Richard Covington, Commissioner Cathy Gwerder, Commissioner David Keller, District Secretary Lacy Covington (DSL); Guests: Chase Covington, Travis Teague, Kyle Kent

The meeting was called to order by Commissioner Chris Long at 7:00 PM.

1. Input/Open forum Public (to include any discussions and/or actions needed/taken regarding the town hall):

-Cathy Gwerder shares the work on the Firehouse roof is to begin as soon as possible. Norton's Roofing mentioned that if anything pops up unexpected during this project, additional costs will be billed.

2. Fire Chief report (to include any Yolo County Fire Chief's Association report and any actions requested/taken for the Zamora Volunteer Fire Department or the Zamora Firehouse);

Assistant Chief Covington reports:

-Old Gear/turnouts have been piled and would like to know what can be done with them? Commissioner Chris Long mentions keeping some on hand and he will make a call to see if any department is in need of them.

-Kitty Litter has been ordered and a bill will be arriving soon.

-Tank has been cleaned, sand filter need to be put in.

-Travis Teague wants to know what color the roof will be so ZFD can purchase paint to match the firehouse signs to the roof.

Board: The roof will be a red color but suggests holding off until they get the exact name/color of red from Norton's Roofing.

-Still wanting to purchase lights for traffic scenes but waiting for more information from Doug Lewey on batteries as previously discussed.

-Meeting on Covid-19 on how to handle their calls. Medical aid calls mask up and wear gloves.

-Chiefs meeting will be held at the Town Hall in May, given that it is still happening.

-ZFD got a quote for reflective traffic signs/paddles/stands for traffic calls. After their last roll over call, traffic still sped through their accident, ZFD says this is a safety issue for their volunteers and signage is essential to keep everyone safe. Signage include "Fire Personnel ahead" & "Be Prepared to stop" with cross braces for each vehicle as well as "slow/stop" paddle signs. The quote from Traffic Sign Specialties Inc. \$2,111.90

After Board discussion Commissioner Chris Long motions to approve of the signage purchase at the cost of \$2,111.90 to keep our Volunteers safe on calls.

Second: Commissioner Cathy Gwerder

AYES: 4; NOES: 0 ABSENT: 1; ABSTAIN: 0; *Motion Passed*

3. Discuss and possibly take action on the ZFPD's 2020 Town Hall Use Permit:

The Zamora Fire Department is required to complete a Town Hall Use Permit every year. Their use of the Town Hall includes: Meetings, trainings and fundraisers. Assistant Chief Chase Covington completed the Town Hall Use Permit and saved the Town Hall cleaning requirements form.

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4. Discuss and possibly take action on AT&T phone contract renewal

The Firehouse phone contract with AT&T is up for renewal. The current plan is a 12 Month, Business Local Calling "Unlimited B" plan for \$65 per month, plus fees. AT&T mailed a re-term plan to keep this "term plan" at a low cost. The re-term letter broke down the rates from month-to-month and 12-month term rates.

After board discussion, Commissioner Chris Long motions to keep the same 12-month, Business Local Calling "Unlimited B" plan at the new rate of \$75 per month, plus fees.

Second: Commissioner Richard Covington

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0; *Motion Passed*

5. Board Meeting Minutes approval for: February 19, 2020

Commissioner Cathy Gwerder Motions to approve the meeting minutes as written

Second: Commissioner Richard Covington

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0 *Motion Passed*

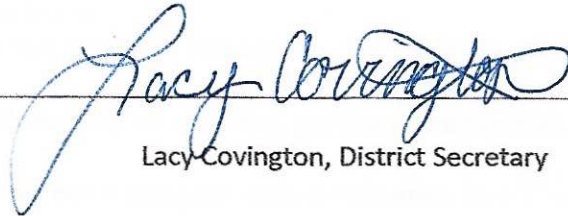
6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports were reviewed and claims and deposits approved by signature as indicated.

Having no further business to discuss, the meeting was adjourned at 7:20 PM by order of Commissioner Chris Long



Chris Long, Commissioner



Lacy Covington, District Secretary