

**ZAMORA FIRE PROTECTION DISTRICT**  
**Board of Commissioners Meeting Minutes For:**

Wednesday, November 15, 2023, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Adam Horn, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSL);

Guest(s): Chase Covington

The meeting was called to order by Commissioner/Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

**1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)**

**Town Hall Business:**

- Yolo County Elections reached out to the Chief for scheduling in 2024. Chief will pass along Judi's contact for necessary paperwork.
- The well project has begun, however, a break on the project left the Town Hall without water. A temporary fix was remedied with the purchase of hoses from Grow West. Board review of invoice.

**2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)**

Chief Reported:

- 132 calls for the year so far
- ZFD has two new members. Currently short on gear now with the new additions.
- Fit testing has been scheduled for December. Keep a look out for that invoice.
- One of the new members who lives by the station would like to utilize a man gate for quick response. He would like to know if he could put one in. The Board is okay with his request.
- The well project is underway.
- The Tender has no lights on the side, members cannot see around the truck on night calls. ZFD requesting installation of lights. After Board discussion, they recommend ZFD finding someone who can do this installation.
- Chief's Truck will arrive when the replacement vehicle has been outfitted.

**3. Discuss and possibly act on Resolution 2023-02; Town Hall Use Eligibility & Fee Schedule.**

- Board Review of Resolution 2023-02 and its attached exhibits. Reflecting recent changes to the security deposit amount and updating rental agreements, Commissioner Adam Horn motions to approve and adopt Resolution 2023-02 and its attached exhibits.

Second: Commissioner Richard Covington

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AYES: 5: (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);  
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

**4. Discuss and possibly act on 2022-2023 Financial Transaction Report**

- Yolo County's Mark Krummenacker proposes to prepare and submit ZFPD's annual Financial Transaction Report with an estimated cost of \$306.00 (\$102 per hour)

Board approves of the proposal & signed as indicated.

**5. Board Meeting Minute Approval: October 18, 2023**

- Commissioner Richard Covington motions to approve meeting minutes as written.

Second: Commissioner Chris Long

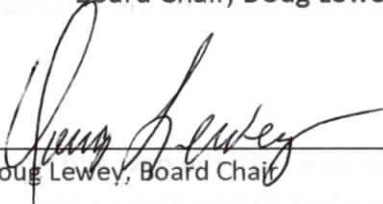
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);

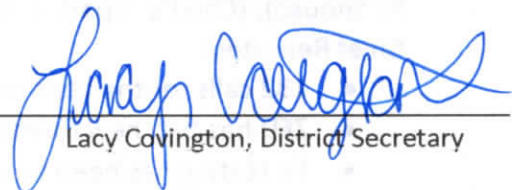
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

**6. Review current bank statements, monthly claims, deposits, monthly financial reports if available.**

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:45PM by order of Board Chair, Doug Lewey.

  
Doug Lewey, Board Chair

  
Lacy Covington, District Secretary