

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, January 18, 2023, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner Chris Long, Commissioner Dave Keller, Commissioner Richard Covington, Commissioner Adam Horn, District Secretary Lacy Covington (DSL);
Guest(s): Chase Covington, Travis Teague, Alan Isaacson

The meeting was called to order by Commissioner Chris Long at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

Town Hall Business:

- No new business

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

- Eight calls so far for 2023
- Narcan has been ordered through AMR
- Bowman's Auto fixed issues with Water11 & Engine11
- Crab feed dinner to be held February 4th
- Dinner dance March 4th
- Still waiting on some backordered items for B311
- Received draft agreement for new well project. Draft requires some edits to project dates and removal of previous Commissioner, Cathy Gwerder and add newly appointed Commissioner, Adam Horn.
- Serviced RAM extrication tool
- Lights inside of the Firehouse need to be fixed. Milt Carpenter has been called for this repair.
- Completed fit testing with Fast Response On-Site Testing.
- Upcoming training on Emergency Services program with Manny Tafoya
- Department needs two blood pressure monitors and blood sugar testing kit. After Board discussion, Commissioner Chris Long motions to purchase two blood pressure monitors and to get a quote for blood sugar testing kit.

Second: Commissioner Dave Keller

AYES: 4 (Chris Long, Richard Covington, Dave Keller, Adam Horn); NOES: 0;

ABSTIAN: 0; ABSENT: 1 (Doug Lewey); *Motion Passed*

3. Discuss and possibly act on ZFPD's Next Audit Cycle

- Mark Krummenacker emailed DSLC requesting the district's last audit for the SCO Financial Transaction Report. He recommends the district consider a financial audit and would inquire about the cost of conducting one.

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The district is currently on a five-year audit cycle and will need to budget and conduct one in 2024-2025

4. Board Meeting Minute Approval: December 21, 2022

- Commissioner Chris Long motions to approve meeting minutes as written
Second: Commissioner Richard Covington
AYES: 4: (Chris Long, Adam Horn, Richard Covington, Dave Keller); NOES: 0;
ABSTAIN: 0; ABSENT: 1 (Doug Lewey); *Motion Passed*

5. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:50PM by order of Commissioner Chris Long


Chris Long, Commissioner


Lacy Covington, District Secretary