

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, July 21, 2021, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Cathy Gwerder, Commissioner Richard Covington, Commissioner David Keller, District Secretary Lacy Covington (DSL); Guest(s): Chase Covington, Travis Teague

The meeting was called to order by Board Chair/Commissioner Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

-No New Business

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

-Just submitted a sustainability funding worksheet from the Lawyer assisting the Yolo Fire Districts with Proposition 172 funds.

-The Department is up twenty more calls this year, compared to previous years call volume.

Drain on the Ice Maker/ "R.O" system leaked water down and out the fire station. Travis will get in touch with someone to help trouble shoot the system to make this more efficient.

-Trying to get set up with Gov Deals so they can potentially purchase a Chief's Truck. Chief requested DSLC contact County DFs to see how/if the Department can purchase a vehicle through auction. Still waiting to hear back from DFS regarding this.

3. Discuss and possibly take action on Budget Adjustment for FY 2020-2021

After full review of expense account overages, Commissioner Cathy Gwerder motions to move \$9,058.44 out of expense account (501210)-Minor Equipment to cover FY 2020-2021 overages as follows:

501040-Household Expense: \$623.83

501070-Maintenance-Equipment: \$4,823.62

501165-Prof & Spec SVC-Other: \$3,000.00

501250-Transportation & Travel: \$610.99

Second: Richard Covington

AYES: 4: (Doug Lewey, Cathy Gwerder, Richard Covington, Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 1 (Chris Long); *Motion Passed*

4. Discuss and possibly take action on Adopting 2021-2022 Budget

After line-item review and Board discussion, Commissioner/Board Chair Doug Lewey motions to Adopt Fiscal Year 2021-2022 budget with total financing uses of

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\$347,761.00, sign as indicated and adopt the following requested forms from Yolo County Department of Financial Services:

District Officials & Members as of June 20, 2021

Special District Authorization Form 2021-2022

Closing Schedule Documents: Including Cash held in bank accounts outside of County Treasury: First Northern Bank Statement; Prepaid expenses FYE June 30, 2021: Golden State Risk Management Authority Invoice

Second: Commissioner Cathy Gwerder

AYES: 4 (Doug Lewey, Cathy Gwerder, Richard Covington, Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 1 (Chris Long); *Motion Passed*

5. Discuss and possibly take action on PG&E Emergency Event Partnership with Zamora Town Hall

PG&E will be offering City/County use of their Community Resource Centers for local emergencies unrelated to Public Safety Power Shutoff events. This will change the term and generator use to year-round, include a license agreement of ten years and license fee of \$750 per day of use.

After Board discussion, Commissioner Dave Keller motions to approve and go forward with PG&E offering City/County use of the Zamora Town Hall for local emergency/non PSPS events.

Second: Richard Covington

AYES: 4 (Doug Lewey, Cathy Gwerder, Richard Covington, Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 1 (Chris Long); *Motion Passed*

6. Board Meeting Minute Approval: June 16, 2021

Commissioner Richard Covington motions to approve meeting minutes as written

Second: Commissioner Dave Keller

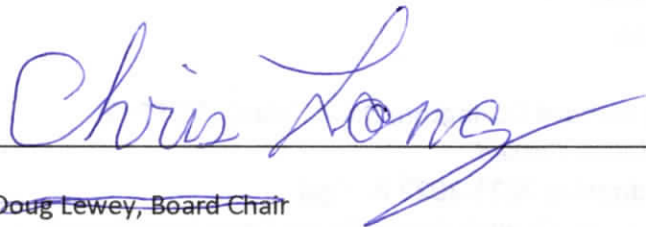
AYES: 4 (Doug Lewey, Cathy Gwerder, Richard Covington Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 1 (Chris Long); *Motion Passed*

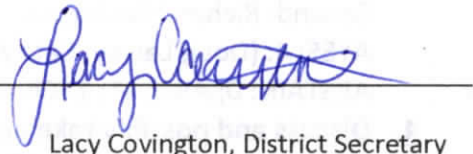
7. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:30PM by order of Commissioner/Board Chair Doug Lewey.



Doug Lewey, Board Chair



Lacy Covington, District Secretary