

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, May 17, 2023, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner, Commissioner Dave Keller, Commissioner Adam Horn, District Secretary Lacy Covington (DSL); Guest(s): Chase Covington, Travis Teague, Judi Cooper

The meeting was called to order by Commissioner/Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

Town Hall Business:

- Ms. Cooper is interested in helping with town hall operations and is seeking more information on what is needed to manage it. Board reviews town hall operations, current & future events scheduled. After discussion, Commissioner Adam Horn motions to hire Ms. Cooper to run town hall operations, compensating her \$350 per month plus reimbursements for town hall expenses. Second: Commissioner Dave Keller
AYES: 4 (Doug Lewey, Chris Long, Adam Horn, Dave Keller); NOES: 0; ABSTAIN: 0; ABSENT: 1 (Richard Covington); *Motion Passed*

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Reports:

- 38 Calls so far for 2023
- No Burn Policy for "The Grove" to be reinstated for the season.
- Emailed Elisa Sabatini regarding DWR grant, No response.
- Received engineers report from Jeanette Hynson/SCI Consulting Group
Board review & discussion on newly proposed special assessment
Commissioner Adam Horn motions no further interest in pursuing this for upcoming Fiscal Year 2023-2024
Second: Commissioner Doug Lewey
AYES: 4 (Doug Lewey, Chris Long, Adam Horn, Dave Keller); NOES: 0; ABSTAIN: 0; ABSENT: 1 (Richard Covington); *Motion Passed*

3. Discuss and possibly act on FY 2022-2023 Year End Closing

- Department of Financial Services year end closing document request:
"Special District Authorization Form FY 2023-2024"
"District Officials & Other Information"
Commissioner Chris Long motions to adopt and sign as indicated
Second: Commissioner Doug Lewey

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ABSENT: 1 (Richard Covington); *Motion Passed*

4. Discuss and possibly act on FY 2023-2023 Budget

- Line-Item review of drafted budget for FY 2023-2024

5. Board Meeting Minute Approval: April 19, 2023

- Commissioner Adam Horn motions to approve meeting minutes as written
Second: Commissioner Chris Long
AYES: 4 (Doug Lewey, Chris Long, Adam Horn, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Richard Covington); *Motion Passed*

6. Monthly financial reports if available from Yolo County.

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:45PM by order of Board Chair, Doug Lewey.



Doug Lewey, Board Chair



Lacy Covington, District Secretary