

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:
Wednesday, August 19, 2026, at 7:00 PM, Zamora Fire Station

Attendees: Board Chair Doug Lewey, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);

Guest(s): Travis Teague

The meeting was called to order by Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

- 1.** Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); Each guest is allotted 15 minutes to share his/her business; given number of guests present.

Town Hall Business:

Town Hall Manager notes/requests:

- 4H and ZFD to empty trashcans after all town hall use.
- Double doors in the smaller room need attention, they are difficult to latch and close properly. Who can we get to come take a look and fix this?
 - Board suggests reaching out to Woodland Davis Garage Door to see if they work on industrial man doors.
- Rental agreements may need to be updated to include noise restriction hours
 - Board agrees to update with noise restriction hours. Noise should be off at 11:00pm
- Does Dave Keller want to still be a point of contact for renters in case of an emergency/ maintenance issue?
 - He requests to be removed as main point of contact, but Judi can reach out to him if an emergency happens. For any maintenance issues, call a vendor.
- Wayne Barrios is proposing to the Town Hall and Oddfellows Lodge, planting trees around the area as a boarder to prevent his workers from using/accessing the Town Hall parking lot. Barrios would plant, irrigate and fertilize the trees. Oddfellows agrees to pay for the trees in exchange for Town Hall use in January 2027 for a fundraising event.

Commissioner Richard Covington motions to approve Oddfellows use of the Town Hall in January 2027 in exchange for the purchase of trees for Barrios to plant.

Second: Commissioner Dave Keller

Ayes: 3 (Doug Lewey, Richard Covington, Dave Keller); Noes: 0; Absent: 2 (Chris Long, Adam Horn); Abstain: 0; *Motion Passed*

- 2.** Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes.)

Chief Report Provided:

- Currently at 107 calls on the year. Members have done a good job getting to calls and helping as needed/required
 - Nearing the next LAFCO study. Christine will be hosting a work group that will meet twice a month. She plans on sending out a survey to see when most chiefs are available. As he learns more, Chief will update at the next Commissioners meeting.
 - All apparatus appears to be operation and in good standing. They're still dealing with failing water level indicators on both brush trucks. Assistant Chief has been in contact with Greg Blanchat on what they can do to make the indicators last longer.
- 3.** Discuss and possibly act on Streamline Civic Plus Renewal Quote
- Streamline is now under the umbrella of Civic Plus. They have sent a renewal quote for website services in the amount of \$3,000.00 for the year with a 5% increase over the next two years.
Board review and signed as indicated
- 4.** Discuss and possibly act on New Dutch Cleansers Annual Deep Clean
- Last year the deep clean did not happen before 4H had their annual event. This year we should have New Dutch Cleansers do their deep clean before Zamora 4H hosts this year's event. When would the board like to schedule this?
Board suggests scheduling end of September to first of October.
Commissioner Dave Keller motions to schedule New Dutch Cleansers for an annual deep clean before Zamora 4H hosts their annual event.
Second: Commissioner Richard Covington
AYES: 3 (Doug Lewey, Richard Covington, Dave Keller); NOES: 0; ABENT: 2 (Chris Long, Adam Horn); ABSTAIN: 0; *Motion Passed*
- 5.** Discuss and possibly act on Terminix Recommendations
- Terminix's last service report provided a recommendation to the building. To repair/replace/install door sweeps. Space under bottom of exterior door may allow pests to enter.
 - Board discussion, perhaps Woodland Davis Garage Door could do the door sweeps as well. If they cannot, ask if they have a recommendation for a vendor who can. Assistant Chief also has a contact for a Mr. Simmons who may be able to do this. He will send his contact to DSLC.
- 6.** Discuss and possibly act on AMR insurance claim
- Review of the claim received by AMR's insurance and the correspondence DSLC had with Golden State Risk Management.
Board recommends waiting for GSRMA to respond on the matter.
- 7.** Discuss and possibly act on Plexus Global's EPN platform
- DSLC had a virtual training with Plexus Global and is now set up on their platform for Employee Pull Notice. Chief has access to the platform as well. Review of the platform with the Board.
- 8.** Board Meeting Minute Approval: July 15, 2026

- Commissioner Dave Keller motions to approve meeting minutes as written.
Second: Commissioner Richard Covington
AYES: 3 (Doug Lewey, Richard Covington, Dave Keller); NOES: 0; ABSENT: 2 (Chris Long, Adam Horn); ABSTAIN: 0; *Motion Passed*

9. Review current bank statements, monthly claims, deposits, monthly financial reports if available.

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:10 PM by the order of Board Chair, Doug Lewey.

Doug Lewey, Board Chair

Lacy Covington, District Secretary