

**ZAMORA FIRE PROTECTION DISTRICT**  
**Board of Commissioners Meeting Minutes For:**

Wednesday, November 20, 2024, at 7:00 PM, Zamora Fire Station

Attendees: Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Adam Horn, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);

Guest(s): Chase Covington

The meeting was called to order by Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

**1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)**

**Town Hall Business:**

- Upcoming rentals for November
- 4H remedied the scratch on Town Hall floor.

**2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)**

Chief Reported:

- 173 calls for the year so far
- New fuel cards were received from Shell
- Starlink is finally set up. They still need to figure out what equipment needs to be purchased to boost connection to the Town Hall.  
Board requests DSLCL to cancel AFES now that Starlink is connected and ask that AFES remove their equipment from the Town Hall.

**3. Discuss and possibly act on District Audit Cycle & estimates for year-end 2020 to 2024**

- Fetcher & Co provided an estimate for our five-year audit. They would charge \$8,000 per year plus expenses. They would be able to start work in February through May of 2025.
- Perry, Bunch & Johnston gave an estimate of \$20,000.00-\$22,500.00
- DSLCL followed up with Natalie at the County regarding exemptions, how to change the auditing cycle and conducting an agreed upon procedure. She shared that an Independent District must obtain unanimous approval from its governing body to modify the audit requirement. Following this, a formal request must be submitted to the Board of Supervisors who would also need to approve the modification unanimously.  
After Board discussion, Commissioner Adam Horn motions to modify the district's current audit cycle requirement and submit a formal request to the Board of Supervisors. Requesting that an agreed upon procedure be conducted for the current five-year audit and proceed with financial audits every two years going forward.

Second: Commissioner Dave Keller

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AYES: 4 (Doug Lewey, Chris Long, Adam Horn, Dave Keller); NOES: 0; ABSTAIN: 0;  
ABSENT: 1 (Richard Covington); *Motion Passed*

**4. Board Meeting Minute Approval: October 16, 2024**

- Commissioner Adam Horn motions to approve meeting minutes as written.  
Second: Commissioner Dave Keller

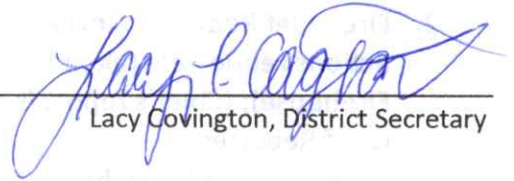
AYES: 4 (Doug Lewey, Chris Long, Adam Horn, Dave Keller); NOES: 0; ABSTAIN: 0;  
ABSENT: 1 (Richard Covington); *Motion Passed*

**5. Review current bank statements, monthly claims, deposits, monthly financial reports if available.**

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:45PM by order of Commissioner, Chris Long.

  
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Doug Lewey, Board Chair

  
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Lacy Covington, District Secretary