

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, July 17, 2019 at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Chair Doug Lewey, Commissioner/Fire Chief Richard Covington, Commissioner David Keller, District Secretary Lacy Covington (DSL);

The meeting was called to order by Commissioner/ Chair Doug Lewey at 7:00 PM.

1. Input/Open forum Public (to include any discussions and/or actions needed/taken regarding the town hall):

-On July 1st, Mike Rabaino Roofing Inc. inspected the firehouse roof for repairs, he will be submitting a quote for this job. In the meantime, Chief Covington will be looking for an additional quote for this project.

-The Town Hall air conditioning needed repairs, a bill from Pike's Heating and Air will be sent soon.

2. Discuss and possibly take action on Special Assessment on Property Tax Roll and adopt Resolution 2019-02

The Yolo County Special Assessment for 2019-2020 Tax Roll is being collected and the necessary forms required for submittal are signed as indicated:

Forms Include:

-Certificate of Assessment

-2019-2020 Direct Charge Transmittal

-Resolution 2019-02

Commissioner Cathy Gwerder makes a motion to pass all necessary documents and adopt Resolution 2019-02

Second: Commissioner/Fire Chief Richard Covington

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0; *Motion Passed*

3. Discuss and possibly take action on Fiscal Year 2018/2019 Budget Overage

After full review of expense account (501020 & 501165) overage, Board Chair Doug Lewey Motions to move \$288.64 out of expense account 501100 (Miscellaneous Expenses) to cover overage of FY 2018/2019 budget.

Second: Commissioner Cathy Gwerder

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0; *Motion Passed*

4. Discuss and possibly take action on Adopting Fiscal Year 2019/2020 Budget

After the Board's full review and line item discussion, Commissioner Cathy Gwerder motions to:

A) Adopt FY 2019/2020 Budget with the Total Financing Sources of \$393,504.00

B) to sign as indicated and adopt the following requested forms from Yolo County Department of Financial Services:

- **List of all Governing Board Members as of June 30, 2019;**
 - **District Contact for Budget Questions**
 - **Special Districts and Other Agencies Authorization Form FY 2019/2020**
 - **List of Bank Accounts held outside of Yolo County Treasury**
 - **Closing Schedule Documents Packet**
- SECOND: Commissioner David Keller**

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AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0; Motion Passed

5. Fire Chief report (to include any Yolo County Fire Chief's Association report and any actions requested/taken for the Zamora Volunteer Fire Department or the Zamora Firehouse);

-CHIEF REPORTS-

-Chief's Meeting was moved to 7/18. They will be discussing Proposition 172 to see if the Fire Department's will be getting anything in return from this.

-Not many calls have come through. One vehicle collision caused a grass fire, which ZFD responded to.

-ZFD is currently preparing for the Yolo County Fair where they will host a beer booth. ZFD just had a training on new equipment to properly run the ticketing booth and schedules are being created for the volunteer hours.

-Currently figuring out what to do with the testing vehicles in the training lot.

6. Board Meeting Minutes approval for: June 19, 2019

Commissioner/Fire Chief Richard Covington Motions to approve minutes as written.

Second: Commissioner Cathy Gwerder

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0 Motion Passed

7. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports were reviewed and claims and deposits approved by signature as indicated.

Having no further business to discuss, the meeting was adjourned at 8:15PM by order of Commissioner/Board Chair Doug Lewey.



Doug Lewey, Commissioner/Board Chair



Lacy Covington, District Secretary