

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Monday, July 17, 2023, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Adam Horn, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);

Guest(s): Chase Covington, Travis Teague

The meeting was called to order by Commissioner/Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

Town Hall Business:

- Town Hall toilet seats need replacing. Two in the men's and two in the women's restroom.

Commissioner Chris Long motions to have AP Plumbing replace the toilet seats.

Second: Commissioner Dave Keller

AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Reports:

- 70 calls for 2023. 20 calls down compared to last year.
- Flow testing done with MES
- All fire extinguishers have been recertified.
- Brush rig needed new batteries. Got them from Canevari Bros
- Wednesday's multi agency training has been moved to August 9th
- Dunnigan Hills bike race will be held August 12th
- Met with Kathi Parks, getting the process rolling with permits.
- One volunteer went honorary.

3. Discuss and possibly act on FY 2022-2023 Budget Adjustment

- Line-Item review of expense account overages. Commissioner Chris Long motions to move \$28,725.64 from expense account 501071- Maintenance Building Improvements, to cover FY 2022-2023 overages as follows.

501070- Maintenance Equipment- \$7,821.82

501249- Spec DPT exp-other- \$3,086.93

501165- Prof & Spec svc- \$2,250.00

501010- Clothing & Pers Supplies- \$8,580.05

501210- Minor Equipment- \$6,554.96

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501151- Prof & Spec svc accounting- \$76.00

501250- Transportation/Travel- \$355.88

SECOND: Commissioner Richard Covington

AYES: 5(Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

4. Discuss and possibly act on FY 2023-2024 Budget

- After line-item review, Commissioner Adam Horn motions to adopt FY 2023-2024 Budget with total financing sources/uses of \$173,172.00; And adopt the following Documents:

- District Contact for Budget Questions
- Closing Schedule Documents: Including Bank accounts outside of Treasury with First Northern Bank Statement; Prepaid Expenses of Golden State Risk Management Authority with policy invoice.
- Special District year end closing questionnaire, including support documents.

Second: Commissioner/Board Chair Doug Lewey

AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

5. Board Meeting Minute Approval: June 21, 2023

- Commissioner Richard Covington motions to approve meeting minutes as written.

Second: Commissioner Dave Keller

AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);


NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:15PM by order of Board Chair, Doug Lewey.


Doug Lewey, Board Chair


Lacy Covington, District Secretary