

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, May 18, 2022, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Cathy Briggs, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);
Guest(s): Chase Covington

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

- Jessica Melton phoned DSLC regarding upcoming fire season. PG&E won't be staging the generator ahead of the season. Research is showing no impact, but if something does occur, they will install when activating a PSPS event
- PG&E contractors tended to the excessive slope at the Town Hall. Board agrees that there is still a tripping hazard present and still needs painting of caution. Requests DSLC follow up with Jessica Melton and provide concerns and photos of current situation.
- Yolo County Elections to use the Town Hall for polling on June 6th

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

- An email was sent to get updates on the well grant. The response he was given was that there's no new movement on this.
- ZFD will be hosting the Chief's Association at the Town Hall this September. This is an all-agency meeting and dinner will be served.
- ZFD would like to get the back window of B311 tinted to prevent excessive heat inside the cab.
Commissioner Cathy Briggs Motions for the back window of B311 to be tinted.
Second: Commissioner Richard Covington
AYES: 5 (Doug Lewey, Chris Long, Cathy Briggs, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*
- Majority of the equipment for B311 has been ordered, just waiting for it to arrive.
- For Sale sign drafted and presented to the board for 1978 GMC E211. A final "For Sale" sign will be posted for interested parties to bid. Bids to be in no later than June 9th
- Received Municipal Review draft from Christine Crawford of LAFCo, she's requesting comments back in 2+ weeks time.

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- ZFD volunteers submitted to YOICHE DEHE's giving program for a Chief's truck & extrication equipment

3. Discuss and possibly act on Joint Operations Agreement

- Board Discussion of Joint Operations Agreement with Yolo Fire Protection District, Knights Landing Fire Protection District & Dunnigan Fire Protection District.

Commissioner Chris Long Motions to enter into a Joint Operations Agreement "JOA" with Yolo Fire Protection District, Knights Landing Fire Protection District & Dunnigan Fire Protection District; And sign JOA as indicated.

Second: Commissioner Cathy Briggs

AYES: 5 (Doug Lewey, Chris Long, Cathy Briggs, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; Motion Passed

4. Discuss and possibly act on DMV forms and fees for B311

- Board Discussion of DMV forms and fees for 2022 International/B311. Commissioner Chris Long Motions for the taxes and fees owed/needed for B311's registration & title to be paid; Fees to be covered by the truck reserve account.

Second: Commissioner Doug Lewey

AYES: 5 (Doug Lewey, Chris Long, Cathy Briggs, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; Motion Passed.

5. Discuss and possibly act on Fiscal Year 2022-2023 Draft Budget

- Line-item review of drafted budget. Needs input from ZFD.

6. Discuss and possibly act on Shell Fleet Plus WEX Tax Exemption Renewal

- Forms were completed and signed as indicated for renewal of tax fuel exemption.

7. Board Meeting Minute Approval: April 20, 2022

Commissioner Cathy Briggs motions to approve meeting minutes as written.

Second Commissioner Chris Long

AYES: 5 (Doug Lewey, Chris Long, Cathy Briggs, Richard Covington, Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 0; *Motion Passed*

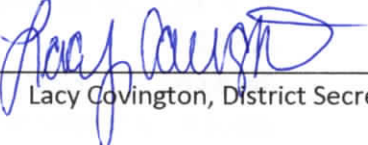
8. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:41PM by order of Commissioner/Board Chair.



Doug Lewey, Commissioner/Board Chair



Lacy Covington, District Secretary