

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, June 19, 2024, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner Doug Lewey, Commissioner Chris Long, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSL);

Guest(s): Chase Covington, Dave Long, Travis Teague

The meeting was called to order by Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

Town Hall Business:

- Guest Dave Long joins the meeting and wants clarification regarding the District's Impact Fee information. Discuss the updates and cost of the new well project done through DWR, as well as discuss the topic of ZFD wanting/needing to expand the truck shed.
Mr. Long left the meeting once he was done sharing his concerns.
- Potential Town Hall rentals for the months of July and November, nothing confirmed yet.

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Reported:

- Review of Monday's fire
- 88 calls for the year so far
- Bowman's is trying to get through the list of items that need to be fixed on the rigs. Engine11's Auxiliary primer for the pony motor has yet to be figured out/fixed. Looking to contact the previous mechanic who worked on this for us, it may require sending it out for a while for repairs. Hoping to get as many repairs as possible with Bowman's.
Board says to have Bowman's finish what they can and find out where we took it last time and send it on its way for repair.
- B311's pony motor needed to be refueled three times during Monday's fire. ZFD would like to add a 5-gallon fuel can, to keep the apparatus in service. Board says this needs to be addressed.
- Two filters have been ordered from Canevari Bros
- Need to purchase an ice chest for Squad11, it's a must for medical aid calls during the summer.
- Chief's rig finally has a quote on stickers. SignWorx estimates \$1,389.04, plus tax. This type of work cannot be done onsite, it would have to be sent to their shop. Commissioner Dave Keller motions to approve SignWorx to complete this job in the estimated amount of \$1,389.04, plus tax.

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Second: Commissioner Richard Covington

AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;
ABSTAIN: 0; ABSENT: 1 (Adam Horn); *Motion Passed*

- A quote from LEHR for lighting the Chief's rig with LED lightbars, as well as amplifying the siren is estimated to be \$4,451.04. Board review of LEHR quote. Commissioner Chris Long Motions to approve of the quote from LEHR in the amount of \$ 4,451.04

Second: Commissioner Richard Covington

AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;
ABSTAIN: 0; ABSENT: 1 (Adam Horn); *Motion Passed*

- Two ZFD Volunteers have completed their probationary period, two sets of turnouts will need to be purchased.
- Starlink equipment has been ordered, but not installed yet.

3. Discuss and possibly act on Special Assessment on 2024-2025 Tax Roll

- Board review, adopted & signed as indicated
 - 2024-2025 Direct Charge Transmittal
 - Certificate of Assessment
 - Resolution 2024-01

4. Discuss and possibly act on Fiscal Year 2023-2024 Closing Documents

- Board review and signed as indicated
 - Special Districts Authorization Form Fiscal Year 2024-2025

5. Discuss and act on Golden State Risk Management Policy 2024-2025 Prepay Expense

- Line-item review of GSRMA policy 2024-2025 invoice in the amount of \$19,767. Expense to be paid before/by the due date of July 1, 2024, for Fiscal Year 2024-2025 Insurance expense. Signed as indicated.

6. Board Meeting Minute Approval: May 15, 2024

- Commissioner Richard Covington motions to approve meeting minutes as written.

Second: Commissioner Dave Keller

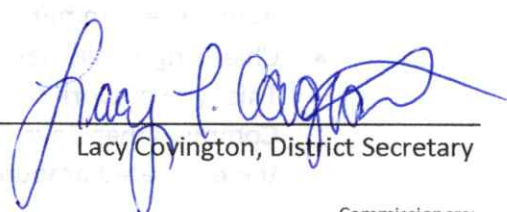
AYES: 3 (Doug Lewey, Chris Long, Dave Keller); NOES: 0; ABSTAIN: 0; ABSENT: 2 (Adam Horn, Richard Covington); *Motion Passed*

7. Review current bank statements, monthly claims, deposits, monthly financial reports if available.

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:20PM by order of Board Chair, Doug Lewey.


Doug Lewey, Board Chair


Lacy Covington, District Secretary