

**ZAMORA FIRE PROTECTION DISTRICT**  
**Board of Commissioners Meeting Minutes For:**

Wednesday, November 20, 2019 at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Chair Doug Lewey, Commissioner Chris Long, Commissioner Richard Covington, Commissioner Cathy Gwerder, Commissioner David Keller, District Secretary Lacy Covington (DSLCL); Guests: Fire Chief Bobby Moore, Chase Covington, Justin Gwerder, Greg Giguere

The meeting was called to order by Commissioner/ Chair Doug Lewey at 7:00 PM.

**1. Input/Open forum Public (to include any discussions and/or actions needed/taken regarding the town hall):**

Zamora Fire Volunteers discuss updates on recent quotes for gear and services.

Mr. Justin Gwerder notes that they have recently been quoted for new turnouts, helmets, face shields, boots and gloves from Cascade Fire Equipment. They only plan to purchase what the volunteers needed new. Cascade Fire Equipment quoted \$20,296.98

-SCBA's need flow testing and the volunteers need fit testing. Cascade representative, Kevin, can provide both in the same day and provide a combo rate. These tests are to be done yearly and must be done. Cascade quoted the ZFD for this service at \$1,415.00. The ZFD will be creating a yearly cost sheet to provide to The Board and DSLC for budgeting.

-Medical bags need updating and Mr. Gwerder provided a list of necessary items to be purchased. Although ZFD is not medically trained, they are all getting more CPR training.

-It is important that Narcan Medical bags and refrigeration are included as well.

-After sharing their business, Justin Gwerder, Chase Covington and Greg Giguere, left the meeting.

-Commissioner Richard Covington updated the Board on the most recent Rabaino Roofing quote after adding a vent and roof color. The Board would like to get another quote for the Firehouse roof and table this quote until then.

After Board discussion of the newly supplied quotes for turnouts Commissioner Cathy Gwerder motions that if the Zamora Fire Department will pay \$8,000.00 towards turnout costs, the ZFPD will pay the remaining balance of \$12,296.98

Second: Commissioner Chris Long

AYES: 5; NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

The Board Discusses the Cascade quote to provide SCBA flow tests and mask fit tests for the ZFD.

Commissioner Chris Long motions to pay Cascade Fire Equipment \$1,415.00 for these services

Second: Commissioner Cathy Gwerder

AYES: 5; NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

The Board discusses the length of time our guests should be allowed to state their business without further prolonging the meeting late into the evening.

Commissioner Chris Long motions to limit the guests to 15 Minutes per guest, given the amount of guests present at the meeting. As well as Limiting the Chief's report to 15 Minutes and noting this in our Monthly Agenda's when posting.

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Second: Commissioner Richard Covington

AYES: 5; NOES: 0; ABSTAIN: 0; ABSENT: 0; Motion Passed

**2. Fire Chief report (to include any Yolo County Fire Chief's Association report and any actions requested/taken for the Zamora Volunteer Fire Department or the Zamora Firehouse);**

**Chief Moore reports:**

-The Volunteers have stepped it up in responding to calls and are making all of them before Yolo Fire responds.

-The training has improved as well

-Gearing up the Department is most important to him and wants the guys to be safe when they respond to calls. The ZFD are still learning all newly updated safety guidelines to abide by and put into action.

-An IPP plan is top priority as well and measures need to be taken to complete this.

-Received a call for pressure tests on hoses. This is supposed to be conducted yearly. The company is offering their services to test hoses for ZFD.

-ZFD is trying to create a list so we have the yearly services in the budget so nothing is unexpected or over budget.

-Cascade representative helped with turnout fittings at the firehouse.

-Looking into grants for a generator. Would be great for filling trucks when power is out.

**3. Discuss and possibly take action on removal of diseased tree of Zamora Town Hall**

As discussed in the October Board meeting, Dave Keller obtained quotes for tree services for the Zamora Town Hall. Yolo County Arborists & Evergreen Arborists submitted work proposals for removal of a diseased tree that caught fire last month. After full discussion The Board would like to get a third quote for services.

**4. Board Meeting Minutes approval for: October 16, 2019**

Commissioner Cathy Gwerder motions to approve minutes as written.

Second: Commissioner Dave Keller

AYES: 5; NOES: 0; ABSENT: 0; ABSTAIN: 0 *Motion Passed*

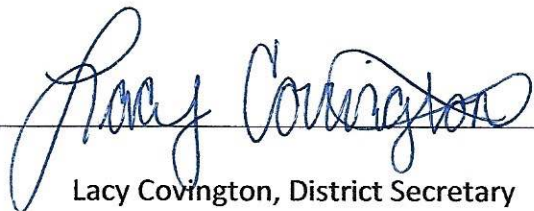
**5. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.**

All available reports were reviewed and claims and deposits approved by signature as indicated.

Having no further business to discuss, the meeting was adjourned at 9:00PM by order of Commissioner/Board Chair Doug Lewey.



Doug Lewey, Commissioner/Board Chair



Lacy Covington, District Secretary