

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, June 16, 2021, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Cathy Gwerder, Commissioner David Keller, District Secretary Lacy Covington (DSL); Guest(s): Chase Covington, Travis Teague

The meeting was called to order by Board Chair/Commissioner Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

-No New Business

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

- Line-Item review of updated budget items for Zamora Fire Department. To include an updated quote on battery extrication tool

- He attended the (virtual) Board of Supervisors meeting to address the current funding of Proposition 172

-The water truck is currently sitting in Yuba City waiting to be picked up; He's looking for another shop to take it to for "draft valve" repair.

-ZFD will be getting a lock box

3. Discuss and possibly take action on Resolution 2021-01: Town Hall Rental/Use Eligibility Requirements

The Board would like to note that Zamora Fire Department Members (Current & Honorary) are allowed to borrow tables and chairs with no fee.

Commissioner Doug Lewey Motions to approve Resolution 2021-01: Town Hall Rental/Use Eligibility Requirements

Second: Commissioner Chris Long

AYES: 4 (Doug Lewey, Chris Long, Cathy Gwerder, Dave Keller); NOES: 0; ABSTAIN: 0;

ABSENT: 1 (Richard Covington); *Motion Passed*

4. Discuss and possibly take action on Special Assessment on 2021-2022 Property Tax Roll

After Board Discussion Commissioner Dave Keller Motions to approve of Special Assessment on 2021-2022 Property Tax Roll and adopt Resolution 2021-02; Sign forms as indicated

Second: Chris Long

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AYES: 4 (Doug Lewey, Chris Long, Cathy Gwerder, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Richard Covington); *Motion Passed*

5. Discuss and possibly take action on Holman Capital Corporation

After full discussion Board tables item.

6. Discuss and possibly take action on Cal Fire Association Grant.

Funding opportunity is available through the California Fire Foundation; applications are due June 18th.

After Board discussion and line-item review of application, Commissioner Chris Long
Motions to apply for Grant

Second: Commissioner Cathy Gwerder

AYES: 4 (Doug Lewey, Chris Long, Cathy Gwerder, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Richard Covington); *Motion Passed*

7. Discuss and possibly take action on 2021-2022 Budget

Line-item review of expense accounts/ "Fiscal Year 2021-2022" as drafted.

Commissioner Chris Long motions to budget \$30,000.00 for Maintenance-Building
Improvements; \$2,000.00 for Zamora Fire Department training

Second: Commissioner Cathy Gwerder

AYES: 4 (Doug Lewey, Chris Long, Cathy Gwerder, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Richard Covington); *Motion Passed*

8. Board Meeting Minute Approval: May 19, 2021; June 4, 2021

Commissioner Cathy Gwerder motions to approve meeting minutes as written

Second: Commissioner Chris Long

AYES: 4 (Doug Lewey, Chris Long, Cathy Gwerder, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Richard Covington); *Motion Passed*

**9. Review current bank statements, monthly claims, deposits, monthly financial reports
if available from Yolo County.**

Commissioner Chris Long motions for DSLC to look into switching the auditing cycle from
every 5 years, to every 3.

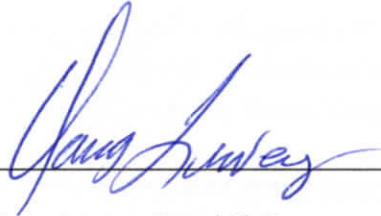
Second: Commissioner Doug Lewey

AYES: 4 (Doug Lewey, Chris Long, Cathy Gwerder, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Richard Covington); *Motion Passed*

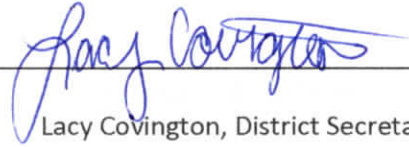
All available reports were reviewed and claims, and deposits approved by signature as
indicated.

Having no further business to discuss, the meeting was adjourned at 8:03PM by order of
Commissioner/Board Chair Doug Lewey.

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Doug Lewey, Board Chair



Lacy Covington, District Secretary