

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, October 21, 2020, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Cathy Gwerder, Commissioner Richard Covington, Commissioner David Keller, District Secretary Lacy Covington (DSL); Guests: Chase Covington, Travis Teague, Paul Long

The meeting was called to order by Board Chair/Commissioner Doug Lewey at 7:00 PM requesting roll call for Commissioners present.

1. Input/Open forum Public (to include any discussions and/or actions needed/taken regarding the town hall): (Each guest is allotted 15 minutes to share his/her business; Given number of guests present)

-Board requests DSLC to contact Alexis about scheduling a cleaning of the Town Hall solar panels.

-Jessica Melton emailed DSLC regarding the Town Hall passing panel inspections and is approved to move forward as a community resource center. Ms. Melton has provided an updated license agreement, including the scope of work to be done with the electrical panel, ADA work and generator site.

After Board discussion, edits were made to relocate the generator site and Board note mentioning power to water well not being discussed in the scope of work.

Commissioner Chris Long motions if everything/the edits drawn up is met to satisfaction the Board is good to proceed with the Town Hall as a community resource center.

Second: Richard Covington

AYES: 5 (Doug Lewey, Chris Long, Cathy Gwerder, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

2. Fire Chief report (to include any Yolo County Fire Chief's Association report and any actions requested/taken for the Zamora Volunteer Department or the Zamora Firehouse) (Chief's report is allotted 15 minutes)

Chief Covington Reports:

-There was an order with Golden West Industrial Supply that was miscommunicated between the Chief and the sales representative. There was an order for alcohol wipes that ended up being a larger quantity. Chief called the vendor to discuss this mishap and requested to return this order, the rep said he would have to discuss this with his supervisor because the order is labeled as a "covid-19" product.

After Board discussion, they suggest to send the products back to Golden West Industrial Supply, make note of the date returned and look for a new vendor to order from.

-ZFD would like to see if they could pull out the old cabinets in the west truck shed that are no longer in use and have exercise equipment put in. This equipment would be donated to the Department.

-There has been a discussion of a "Chief's truck" for quicker response time. This could be

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a "rover" fire apparatus to be on scene in 14 minutes. The response vehicle could be purchased at a government auction, previously used by CalFire, so it would come stocked with everything the Department would need.

-ZFD responded to a fire call in the valley and CalFire did not like that ZFD volunteers weren't supplied with hydration packs or fire blankets. Chief researched cost and quantity for these supplies. ZFD would need 7 hydration packs at an estimated cost of \$135.00 per pack and 7 fire blankets at an estimated cost of \$500.00 a piece.

After Board discussion, Commissioner Chris Long motions to get hydration packs and fire blankets for ZFD with a \$3,800.00 limitation. Find a vendor and get quotes.

Second: Commissioner Cathy Gwerder

AYES: 5; (Doug Lewey, Chris Long, Cathy Gwerder, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

3. Discuss and possibly take action on proposed paid staffing at ZFD

-Chief Covington reports on his meeting with Klinkhammer & Gary Fredrickson regarding their plans to achieve rural Fire Departments 14-minute response time. They've concluded that most departments don't have proper materials or trainings and want to get more funding for rural departments. They propose possible "rover"/paid personnel to respond at multiple rural departments, Zamora being a good central location for this person. There is a proposed 1-2 cent sales tax across the whole county to pay for paid personnel.

-The Board would like to hear other alternatives for this plan, they are pleased with how ZFD is currently running and would like to table this item until Klinkhammer and Fredrickson have other options to achieve this.

4. Discuss and possibly take action on proposals to prepare and submit the District's Financial Transaction report to the State Controller's Office for Fiscal Year ended 6/2020

The District received a proposal from Mark Krummenacker to prepare and submit ZFPD's Financial Transaction Report for fiscal year ending 6/30/2020 at a cost of \$200.00. In recent years ZFPD has had Yolo County's DFS prepare and submit this report so DSLC reached out to Robert Reisinger to request their proposal. The County hasn't prepared proposals in time for ZFPD's meeting, but the cost to prepare and submit through DFS would be \$273.00

-After Board discussion, Commissioner Cathy Gwerder motions to accept Mark Krummenacker's proposal to prepare and submit our District's Financial Transaction Report for \$200.00

Second: Commissioner Richard Covington

AYES: 5 (Doug Lewey, Chris Long, Cathy Gwerder, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

5. Board Meeting Minute Approval: September 16th & September 21st

Commissioner Richard Covington motions to approve meeting minutes as written

Second: Commissioner Cathy Gwerder

AYES: 5 (Doug Lewey, Chris Long, Cathy Gwerder, Richard Covington, Dave Keller);

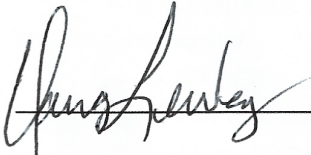
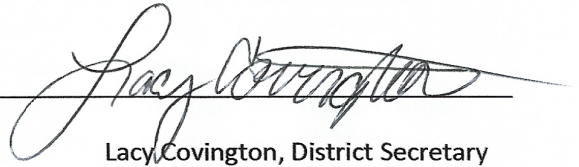
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

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6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County

All available reports were reviewed and claims, and deposits approved by signature as indicated.

Having no further business to discuss, the meeting was adjourned at 8:05PM by order of Commissioner/Board Chair Doug Lewey.


Doug Lewey, Board Chair
Lacy Covington, District Secretary