

**ZAMORA FIRE PROTECTION DISTRICT**  
**Board of Commissioners Meeting Minutes For:**

Wednesday, August 17, 2022, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Dave Keller, District Secretary Lacy Covington (DSL);  
Guest(s): Chase Covington, Adam Horn

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

- 1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)**
  - No new business
- 2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)**

Chief Covington Reports:

- Call volume is low compared to June and July.
  - Window tint has been ordered
  - Received emails from Yoche Dehe requesting more information from ZFD for their truck grant.
  - Haven't received any event updates for the local bike race, not sure if it's still happening.
  - Bowman's Auto tested Engine11's siren; having problems with the speaker and will order a replacement siren.
  - We did not get accepted for the 2022 California Fire Foundation grant cycle.
  - Radio Guy's sent an estimate for pagers in the amount of \$504.83
- 3. Discuss and possibly act on LAFCO's Municipal Service Review Recommendations**
    - Board review and discussion to work towards recommendations.
  - 4. Discuss and possibly act National Fire Incident Reporting System (NFIRS) Data Entry**
    - LAFCO recommendation item 2: Reporting and documenting into NFIRS (National Fire Incident Reporting System) to be exported monthly. As stated in the previous meeting, Chief Covington was exploring the idea of hiring help with data entry for NFIRS. Surrounding Districts hire help to export reports into NFIRS at a cost of \$250.00 a month for this service.  
After Board discussion on this recommendation, Commissioner Chris Long motions to have District Secretary, Lacy Covington take over NFIRS reporting for a monthly service fee of \$250.00  
Second: Commissioner Doug Lewey  
AYES: 3: (Doug Lewey, Chris Long, Dave Keller); NOES: 0; ABSTAIN: 0; ABSENT: 1(Richard Covington); *Motion Passed*

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**5. Board Meeting Minute Approval: July 20, 2022**

Commissioner Dave Keller motions to approve meeting minutes as written.

Second: Commissioner Chris Long

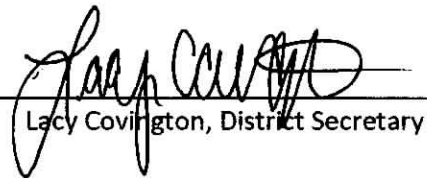
AYES: 3 (Doug Lewey, Chris Long, Dave Keller); NOES: 0; ABSTAIN: 0; ABSENT: 1 (Richard Covington); *Motion Passed*

**6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.**

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:30PM by order of Commissioner/Board Chair.

  
Doug Lewey, Commissioner/Board Chair

  
Lacy Covington, District Secretary