

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, February 19, 2020 at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Chair Doug Lewey, Commissioner Richard Covington, Commissioner Cathy Gwerder, Commissioner David Keller, District Secretary Lacy Covington (DSLCL); Guests: Bobby Moore, Chase Covington

The meeting was called to order by Commissioner/ Chair Doug Lewey at 7:00 PM.

1. Input/Open forum Public (to include any discussions and/or actions needed/taken regarding the town hall):

-Diseased Tree at Town Hall has been removed by Evergreen Arborists, stump remains present.
-DSLCL shares that during the Department of Financial Services' completion of our SCO financial transaction report, they asked if the District currently has an auditing firm. ZFPD does not currently have one so DSLCL requested a suggested list from Robert Reisinger. DSLCL presented this list to the board and asked if they'd like to start receiving bids for services, starting with local firms. After board discussion, they requested that DSLCL start requesting bids from Woodland firms/CPAs.

-Cathy Gwerder received another bid for new Firehouse Roof from Norton's Roofing. Their estimated cost is \$20,000.00 with a \$1,000.00 deposit for services.

After Board discussion regarding Firehouse roof repairs from previous estimated bid from Rabaino Roofing and Norton's Roofing, Commissioner Cathy Gwerder Motions to hire Norton's Roofing to complete this project and pay the \$1,000.00 deposit.

Second: Commissioner Richard Covington

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0; *Motion Passed*

2. Fire Chief report (to include any Yolo County Fire Chief's Association report and any actions requested/taken for the Zamora Volunteer Fire Department or the Zamora Firehouse);

Chief Moore reports:

-He will be stepping down in six months and current Assistant Chief, Chase Covington will be stepping in.

-Certifications for recent ZFD trainings are coming in.

-Response times are faster

-There is a new mandatory harassment training and finds it would best to have an independent company do this for the department.

-Currently figuring out how many volunteers have a Class A license. Prices have gone up and they want to be mindful of the budget, so they won't be able to get everyone their Class A.

-New prospects are looking into joining the department.

-Next year the department will need multiband radios. Yocha Dehe will have a grant for this to cover $\frac{3}{4}$ of this expense, they will be applying for this grant.

-Soon the food bank will be donating water and Gatorade to local fire departments on a monthly basis.

-Dinner Dance fundraiser will be coming up on March 7th

-6 volunteers have completed the lung capacity test.

-In house trainings on radios are in the works.

-The Department is still researching a new truck, Willow Oak Fire is has offered to help them

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"spec it out" when ZFD makes a final decision on which truck they'll go with. He has heard that demo trucks can be a great option, they do come with miles, but have the equipment you'll most likely need.

-Brush rig didn't need the full kit they purchased through Blanchet Mfg., so they may enquire about an account credit.

*Board Chair, Doug Lewey mentions to the Chief that the tank on the well needs to be cleaned out. Board Chair also mentions that the ZFD needs to clear any additional Town Hall use with Janice Croll, she was not made aware of this month's crab feed event.

3. Board Meeting Minutes approval for: January 15, 2020

Commissioner Cathy Gwerder Motions to approve the meeting minutes as written

Second: Commissioner Doug Lewey

AYES: 4; NOES: 0; ABSENT: 1; ABSTAIN: 0 *Motion Passed*

4. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports were reviewed and claims and deposits approved by signature as indicated.

Having no further business to discuss, the meeting was adjourned at 7:45 PM by order of Commissioner/Board Chair Doug Lewey.



~~Doug Lewey, Commissioner/Board Chair~~



Lacy Covington, District Secretary