

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, November 16, 2022, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Dave Keller, Commissioner Richard Covington, Commissioner Adam Horn, District Secretary Lacy Covington (DSL);

Guest(s): Chase Covington, Alexis Lawler

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

- Ms. Lawler reports upcoming Town Hall business: Town Hall rental 11/19 for a celebration of life
- Water heater is broken. AP Plumbing will be replacing it with an estimated cost of \$1,800.00- \$2,000.00.
- Yolo County Cattlemen & Wool Growers Association held an event at the Town Hall recently and were without hot water.
After Board Discussion, Commissioner Doug Lewey Motions to give the YCCWGA free rental for their 11/2023 event for this inconvenience
Second: Commissioner Adam Horn
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*
- Gutters still need to be addressed
- Trash cans for the Town Hall are missing and need replacing. Ms. Lawler states she can pick these up and submit for reimbursement. The Board suggests getting six replacements.
- Thermostat issues at the Town Hall. Commissioner Horn suggests Wifi thermostats to remedy the issue of temperature control. After Board Discussion, Commissioner Chris Long Motions to purchase two Wifi thermostats for the Town Hall
Second: Commissioner Dave Keller
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*
After sharing Town Hall business, Mrs. Lawler left the meeting.

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

- Call volume has been low
- Some Cascade items are finally arriving. A lot of items are still on backorder

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Board of Commissioners Meeting Minutes For:

- ZFD appreciation dinner to be held in early February
 - A local demolition has been offered up as a potential training opportunity. This would be a multi-agency training
 - Brush 11 sits too low; this is a clearance problem. Talked to Blanchat about getting a lift, they could do it in their Fresno facility. Chief will get a quote
 - Narcan training last week. ZFD would be able to purchase this through AMR at a cost of \$500.00. This would outfit all ZFD rigs and has a 3-year shelf life.
- Commissioner Chris Long motions to get Narcan through AMR in the amount of \$500.00

Second: Commissioner Richard Covington

AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

3. Discuss and possibly act on Zamora Fire Department's Annual Evaluation

- Chief Covington presented Zamora Fire Department's 2022 Year in Review/evaluation as per LAFCO recommendation.

4. Discuss and possibly act on Financial Transaction Reports 21-22 Letter of Intent

- The Department of Financial Services (DFS) propose to prepare ZFPD's 2021-2022 Financial Transaction Report and submit to the State Controllers Office. After Board Review, Commissioner Doug Lewey motions to submit the letter of intent with the DFS to prepare and submit ZFPD's Financial Transaction Report in the amount of \$306.00 and sign as indicated

Second: Commissioner Dave Keller

AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);

NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

5. Board Meeting Minute Approval: October 26, 2022

Commissioner Chris Long motions to approve meeting minutes as written

Second: Commissioner Richard Covington

AYES: 5 (Doug Lewey, Chris Long, Richard Covington, Dave Keller, Adam Horn); NOES: 0;

ABSENT: 0; ABSTAIN: 0; *Motion Passed*

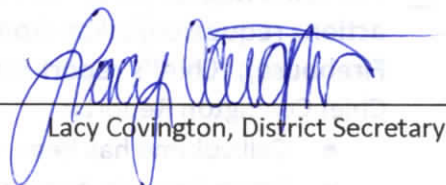
6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 7:55PM by order of Commissioner/Board Chair.



Doug Lewey, Commissioner/Board Chair



Lacy Covington, District Secretary