

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, September 15, 2021, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Richard Covington, Commissioner David Keller, District Secretary Lacy Covington (DSLCL);
Guest(s): Chase Covington, Alexis Lawler, Nikki Jansen

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

- New community club leader, Nikki Jansen, introduces herself to the Board and shares this year's 4-H program. They will be reinstating their community service projects to help keep the Town Hall in shape. They would like to give the swing set some care, rake up leaves and debris, etc. Their annual "Zamorgy Feed" will be held on November 7th.

After introductions and sharing program details, Ms. Jansen left the meeting.

- Ms. Lawler shares that the faucet in the THL men's restroom is leaking, a toilet in the women's restroom has water coming out underneath, mice are present and the sticky traps Terminix supplied to her aren't in the location she left them. She will ask the Terminix rep for another box at the next service, but in the meantime will purchase some and submit a receipt for reimbursement. Ms. Lawler asks the Board where they would like the new organics bin stored and shares the additional dumpster key from waste management was given to DSLCL.

-Board says to call AP Plumbing to address the leaks.

They discuss the gutters needing attention and would like to ask Ms. Jansen if the 4-H dads can assist with this task.

The organics bin can be stored inside the Town Hall storage closet to prevent the public from dumping waste.

Commissioner Chris Long motions Wallace Safe & lock Co make (6) additional keys for the Town Hall dumpster now that there's a lock from Waste Management.

Second: Commissioner Doug Lewey

AYESL 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 1 (Cathy Gwerder); *Motion Passed*

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

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- The ZFD have created a plan to help volunteers that are interested in getting their Class A license. If a volunteer gets their Class A license and have been an active ZFD volunteer for two years, you will get \$1,000.00 back. An amendment to include this new plan will have to be made.
- A meeting at the Matchbook Winery tasting room to share updates for rezoning District 5 will be taking place this week. Unsure who is heading this event and who will be present.
- Cascade lost their contract with 3M; we can no longer get our fit testing & flow testing with them. We now must go through 3M to have SCBA's tested.
- Prop 172 committee meeting this evening
- Still keeping an eye out for a Chief's truck through Gov Deals. They do mention one form of transaction possible would be wire transfer. Are we able to do something like this?
-Board requests DSLC contact DFS regarding this option for the purchase of a truck through Gov Deals.

3. Discuss and possibly act on LAFCo's fall 2021 website review

- Yolo LAFCo's Terri Tuck emailed information regarding their annual website review and the upcoming web transparency scorecard. Attached was the transparency checklist. In review of criteria and updating of the ZFPD website, line item 2B (Reserves Policy) needs to be included. Special District policy handbook and ZFPD's established policy as stated. (See Attached)
Commissioner Dave Keller motions to approve of reserves policy as stated
Second: Commissioner Richard Covington
AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;
ABSTAIN: 0; ABSENT: 1 (Cathy Gwerder); *Motion Passed*

4. Discuss and possibly act on Mark Krummenacker's proposal to prepare and submit Special Districts Financial Transaction Report for Fiscal Year End 6/30/2021

- Mark Krummenacker proposes his services to prepare and submit our Special District's Financial Transaction Report for fiscal year end 6/30/2021 in the amount of \$200.00. The previous year's FTR was prepared and submitted by Yolo County DFS in the amount of \$275.00
After Board discussion, Commissioner Chris Long motions to accept Mark Krummenacker's proposal to prepare and submit our District's Financial Transaction Report in the amount of \$200.00 and sign as indicated.
Second: Commissioner Dave Keller
AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;
ABSTAIN: 0; ABSENT: 1 (Cathy Gwerder); *Motion Passed*

5. Board Meeting Minute Approval: August 18, 2021 & August 25, 2021

Commissioner Dave Keller motions to approve meeting minutes as written
Second: Commissioner Richard Covington

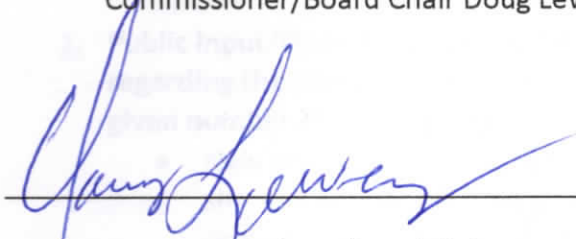
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AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0; ABSTAIN: 0;
ABSENT: 1 (Cathy Gwerder); *Motion Passed*

6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:05PM by order of Commissioner/Board Chair Doug Lewey.



Doug Lewey, Commissioner/Board Chair



Lacy Covington, District Secretary