

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, February 21, 2024, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Adam Horn, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);

Guest(s): Chase Covington, Judi Cooper

The meeting was called to order by Commissioner/Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

Town Hall Business:

- Town Hall Manager, Judi Cooper shares:
Ap Plumbing came out for a service call yesterday. They will be providing an estimate to flush the sediment out of the bathrooms as well as fixing a new toilet leak. This needs to be remedied before next week's events. DSLC will reach out to Ap Plumbing.
- Possible roof leak. It will be looked at this weekend.
- Double door in the back doesn't always close & latch well, the weather stripping may have come off.
- Upcoming event dates for March & April
- After sharing Town Hall business/concerns, Ms. Cooper left the meeting.

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Reported:

- Life Assist quote for AED pads and batteries, Med kits currently don't have quick clot and instant cold packs. Total estimate of \$766.96
Commissioner Doug Lewey motions to purchase items quoted in the amount of \$766.96
Second: Commissioner Chris Long
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*
- Chief's truck has been painted. ZFD paid the invoice and would like to submit for reimbursement.
Commissioner Chris Long motions to reimburse Zamora Fire Department for paint expense.
Second: Commissioner Doug Lewey
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

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- Redoing roof lights on Chief's truck ("1100"). Might have a contact and will get a quote. Still looking into decals for "1100". The radio that came with the truck needs programming.
- "1100" needs a fuel card. Requests DSLC call Shell to get one issued.
- A ZFD member lost his pager, it cost \$509.44 to replace it. After Board discussion, Commissioner Chris Long motions to order replacement pager.
Second: Commissioner Richard Covington
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*
- Bariani bike race has been scheduled for March 17th.
- 31 calls so far for the year. A lot of calls during recent storm.
- According to PWR, the well is done. Chase will be meeting with Kathi Parks tomorrow.
- Gibson Elementary School is hosting a "Reading Across America" event next week and would like Zamora Fire to participate in bringing a truck and having story time with students.
After Board discussion, Commissioner Adam Horn motions to allow ZFD members to take a rig to Gibson Elementary School for "Reading Across America"
Second: Commissioner Richard Covington
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTIAN: 0; ABSENT:0; *Motion Passed*
- Would the Board be interesting in looking into a Development Impact Study for the District? It would cost \$7,500 every five years, initially take about 1-3 months to produce the study and would need to be passed and adopted. ZFPD terminated Development Impact Fees back in 2015, the Board tables this item.
- Engine11's main primer & auxiliary primer for the pumps aren't working. Will see if Bowman's can look at it, if he can't fix it, they might have another contact who can.

3. Board Meeting Minute Approval: December 20, 2023

- Commissioner Adam Horn motions to approve meeting minutes as written.
Second: Commissioner Richard Covington
AYES: 5 (Doug Lewey, Chris Long, Adam Horn, Richard Covington, Dave Keller);
NOES: 0; ABSTAIN: 0; ABSENT: 0; *Motion Passed*

4. Review current bank statements, monthly claims, deposits, monthly financial reports if available.

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:20PM by order of Board Chair, Doug Lewey.

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Doug Lewey, Board Chair



Lacy Covington, District Secretary