

**ZAMORA FIRE PROTECTION DISTRICT**  
**Board of Commissioners Meeting Minutes For:**

Wednesday, October 20, 2021, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Richard Covington, District Secretary Lacy Covington (DSLCL);  
Guest(s): Chase Covington, Travis Teague, Christine Crawford, Alexis "Lexy" Lawler, Kyle Kent

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

**1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)**

- Christine Crawford with the Yolo LAFCO, an independent agency for Yolo County is currently doing a 5-year municipal review of all the Special Districts. She's currently working with a sub-committee for this "MSR" that include a few Chiefs to help gather information and set performance standards to make sure every Fire District is on the same page. Ms. Crawford is currently in the information gathering stage right now and seeing what our needs are but not ready to make recommendations to Districts yet. LAFCO will offer resources once all the data has been collected and a draft of her findings will be shared with her Board at their December Board meeting.

After introductions and sharing information regarding the current MSR Ms. Crawford left the meeting.

- Lexy shares that the Zamora Town Hall needs weather stripping repairs. Three tables are broken but two of the tables can be repaired with the parts from the third.

Board suggests Chief chats with the Department about helping with the maintenance of the Town Hall since they use it regularly and ask if they can complete these tasks. The Board will reimburse them for the cost of weather stripping.

- DSLC received a phone call from Bertha Martinez who would like to rent the town hall for back-to-back dates (November 25<sup>th</sup> & 27<sup>th</sup>). DSLC notified her that back-to-back event dates would need Board review. A Zamora "resident only" one day rental fee is \$750.00 with a \$1,000.00 security deposit and proof of event insurance.

After Board discussion, Commissioner Richard Covington motions to allow Bertha Martinez to rent the Town Hall for back-to-back event dates (November 25<sup>th</sup> & November 27<sup>th</sup>) with a reduced cost of \$1,200.00 rental fee, \$1,000.00 security deposit and proof of event insurance for both event dates (November 25<sup>th</sup> & November 27<sup>th</sup>)

Second: Commissioner Doug Lewey

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AYES: 3 (Doug Lewey, Chris Long, Richard Covington); NOES: 0; ABSTAIN: 0;  
ABSENT: 2 (Cathy Gwerder, Dave Keller); Motion Passed

After stating her business regarding the Town Hall Ms. Lawler left the meeting.

**2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)**

Chief Covington Reports:

- He had a Zoom meeting with Elisa Sabatini with Yolo County for grant writing and finding additional resources for Districts like us. She helped find a grant for a new well. The Department of Water Resources has sufficient grant funds to apply for with their "reimbursement program". Chief would like to apply for this grant and needs to know how much to apply for, what we need, how deep, etc. She will be providing him with more information but would like to apply as soon as possible.
- The new truck will be done around February or March, and they need to get radios shipped to where its being built for proper installation. & The Department needs more pagers and is requesting 1 radio and 3 pagers. Board approves of this request.

**3. Discuss and possibly Authorize Remote Meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of Covid-19 pandemic**

- Assembly Bill 361 amended the Brown Act to add simplified procedures that make it easier to hold remote meetings during a state of emergency. AB361's new rules apply starting October 1, 2021. The office of the County Counsel recommends legislative bodies affirm their intention to proceed using AB361. After Board review, Commissioner Chris Long motions to authorize and adopt Assembly Bill 361

Second: Commissioner Richard Covington

AYES: 3 (Doug Lewey, Chris Long, Richard Covington); NOES: 0; ABSTAIN: 0  
ABSENT: 2 (Cathy Gwerder, Dave Keller); Motion Passed

**4. Discuss and possibly act on Terminix Account**

- Terminix representative Mark Huskey sent the annual proposal for services. The cost has gone up \$5.00 per month and Mr. Huskey states that since we pay the cost upfront, the additional monthly environmental fee does not apply. The annual cost for Terminix services totals \$900.00

After Board review, Commissioner Doug Lewey motions to approve renewal of the Terminix account with the updated annual cost of \$900.00

Second: Commissioner Chris Long

AYES: 3 (Doug Lewey, Chris Long, Richard Covington); NOES: 0; ABSTAIN:0  
ABSENT: 2 (Cathy Gwerder, Dave Keller); Motion Passed

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**5. Discuss and possibly act on Yolo County Flood Control & Water Conservation District Annexation**

- The Yolo County Flood Control & Water Conservation District applied to annex 17 parcels and provide access to surface water for agricultural purposes from Cache Creek. It would reduce the use of groundwater and in some parcels may help recharge the yolo subbasin when surface water is available. Seven parcels fall under our District and in accordance with Government Code Section 56658(b), affected agencies are to be notified for our information and potential response.

After reviewing, the Board has no comment and signed as indicated.

**6. Board Meeting Minute Approval: September 15, 2021**

Commissioner Chris Long motions to approve meeting minutes as written

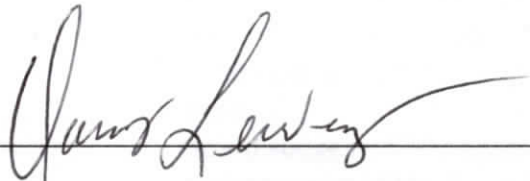
Second: Commissioner Doug Lewey

AYES: 3 (Doug Lewey, Chris Long, Richard Covington); NOES: 0; ABSTAIN: 0; ABSENT: (2) Cathy Gwerder, Dave Keller); *Motion Passed*

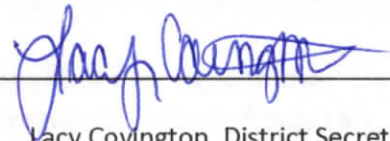
**7. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.**

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:45PM by order of Commissioner/Board Chair Doug Lewey.



Doug Lewey, Commissioner/Board Chair



Lacy Covington, District Secretary