

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, September 21, 2022, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner/Board Chair Doug Lewey, Commissioner Chris Long, Commissioner Dave Keller, Commissioner Richard Covington, District Secretary Lacy Covington (DSL);
Guest(s): Chase Covington, Adam Horn, Travis Teague, Tanya Meyer, Charla Parker, Mark Myers

The meeting was called to order by Commissioner/Board Chair Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

- Charla Parker introduces herself and shares interest in filling board position or help/volunteer her time in any way. Ms. Parker shares professional and volunteer experience that could be helpful to the Board and community. After sharing, Ms. Parker left the meeting.

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Covington Reports:

- ZFD placed an order for an extrication tool, they budgeted \$14,000.00, the estimated cost without tax and shipping is \$13,200.00. Still waiting on the invoice.
- The Squad is having overdrive issues. Who could they call to look at this? Board suggests Allison Transmission in West Sacramento.
- Brush is scheduled for work on the window/tinting.
- Call volume is up to 140 for the year
- ZFD hosted this month's Chief's meeting at the Town Hall, that went well.
- Leak at the Town Hall Fixed
- Jeanette Hynson with SCI Consulting group emailed a questionnaire asking budget related questions and funding needs for our district. This ties into our new Joint Operations Agreement and we are in good standing for funding.
- Presenting reimbursement for the Fire Department. Decals/identifiers applied to truck roofs, truck maintenance fittings & town hall plumbing/maintenance. After Board review of reimbursement request, Commissioner Richard Covington motions to approve reimbursement in the amount of \$1,886.91

Second: Commissioner Chris Long

AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;

ABSTAIN: 0; ABSENT: 0; *Motion Passed*

3. Discuss and possibly act on The Yolo County Community Wildfire Protection Plan

- The RCD's Senior Program Manager, Tanya Meyer presents Yolo County's community wildfire protection plan (CWPP). The Resource Conservation District

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developed the CWPP with the Yolo County Fire Safe Council & the Office of Emergency Services with input from CALFIRE, local government agencies and the community. The CWPP is developed to reduce wildfire risk and offer programs for high fire zones.

Ms. Meyer requests Board input on zones in our District that are of high risk. The Board shares that the Eucalyptus grove is of high fire risk and currently has a burn policy in place for this area.

The CWPP offers chipping, defensible space assessments & reflective address signs for high fire zones, the eucalyptus grove could benefit from these programs. Ms. Meyers also suggests "high fire zone" signage in this area.

The protection plan will be signed off by the President of the Yolo Co. Fire Chief's Association as well as CALFIRE come 2023.

After presenting the CWPP Ms. Meyer left the meeting.

4. Discuss and possibly act on Terminix Account

- The Zamora Town Hall's Terminix account is up for renewal. Terminix provided the "Year in Advance" service plan and invoice for ZFPD. Total cost for services from 9/1/2022-8/31/2023 is \$873.00
Board approves, and signs service plan as indicated.

5. Board Meeting Minute Approval: August 17, 2022

Commissioner Chris Long motions to approve meeting minutes as written

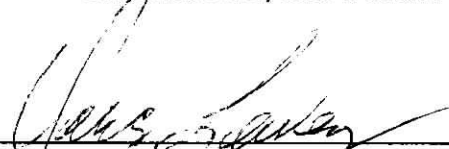
Second: Commissioner Dave Keller

AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0; ABSENT: 0;
ABSTAIN: 0; *Motion Passed*

6. Review current bank statements, monthly claims, deposits, monthly financial reports if available from Yolo County.

All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:00PM by order of Commissioner/Board Chair.


Doug Lewey, Commissioner/Board Chair


Lacy Covington, District Secretary