

ZAMORA FIRE PROTECTION DISTRICT
Board of Commissioners Meeting Minutes For:

Wednesday, August 21, 2024, at 7:00 PM, Zamora Fire Station

Attendees: Commissioner Doug Lewey, Commissioner Chris Long, Commissioner Richard Covington, Commissioner Dave Keller, District Secretary Lacy Covington (DSLCL);

Guest(s): Chase Covington, Travis Teague

The meeting was called to order by Board Chair, Doug Lewey at 7:00 PM requesting roll call for Commissioner's present.

1. Public Input/Open Forum (to include any discussions and/or actions needed/taken regarding the town hall); (Each guest is allotted 15 minutes to share his/her business; given number of guests present)

Town Hall Business:

- DSLCL is waiting on completed Town Hall documents & insurance from Katie Churchill for 4H. DSLCL will follow up with her.

2. Fire Chief Report (to include any Yolo County Fire Chief's Association report and any actions requested/taken from the Zamora Fire Volunteer Department or the Zamora Firehouse); (Chief's report is allotted 15 minutes)

Chief Reported:

- Call count is at 122, it's been quiet.
- Purchased 3 lock out kits and 2 fingertip pulse oximeters
- No updates from Bowman's, still working through the repair list. Engine 11 needs to be taken to Burton for the aux primer. When should we send this out?
- SCBA's have been tested with Municipal Emergency Services.
- Need to call Zach at River City Fire to re-certify call extinguishers, including the ones at the Town Hall, as well as range hood.
- Ice machine is still good
- B311 got a 6 Gallon refillable jerry can.
- Department plans on having a winter cleaning at the Fire station
- Derick at the Lodge has been in contact with two companies regarding work on the parking lot. He would like to know if the district would be interested in a quote, since the potholes at the Town Hall are pretty bad. The work could be done at the same time as the lodge.
After Board discussion, they would be interested in getting quotes for this.
- Starlink bracket as been built, just needs to be set up.
- The engines are all equipped with 500' of 1.5" & 250' of 2.5" hose. Need Kimzey's to help build an aluminum bracket to help with proper storage.

3. Discuss and possibly act on 2024 Biennial Conflict of Interest Code Review

- Board review: No amendments; exemption request qualifies; Signed as indicated.

4. Discuss and possibly act on Terminix Year in Advance Agreement

- Board review of Terminix's year in advance cost. After discussion, this item is tabled until Travis Teague can get a quote from Protec spray services.

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5. Discuss and possibly act on Audit Cycle & estimates for year-end 2020 to 2024

- Perry, Bunch & Johnston gave DSLC their rough estimate of \$20,000-22,500.00 for services. DSLC is still waiting on a response from Natalie at County regarding audit vs agreed upon procedure for our District. DSLC is also still waiting on a response from Fetcher & Co. for their estimate of services.

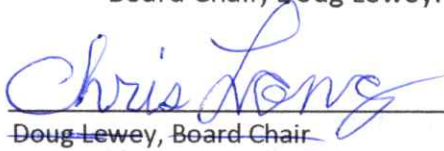
6. Board Meeting Minute Approval: July 17, 2024

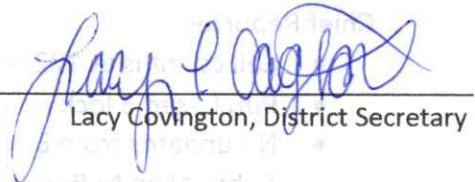
- Commissioner Chris Long motions to approve meeting minutes as written.
Second: Commissioner Dave Keller
AYES: 4 (Doug Lewey, Chris Long, Richard Covington, Dave Keller); NOES: 0;
ABSTAIN: 0; ABSENT: 1 (Adam Horn); *Motion Passed*

7. Review current bank statements, monthly claims, deposits, monthly financial reports if available.

- All available reports reviewed, claims and deposits approved by signature as indicated

Having no further business to discuss, the meeting was adjourned at 8:00PM by order of Board Chair, Doug Lewey.


Doug Lewey, Board Chair


Lacy Covington, District Secretary